



**NATIONAL GUARD BUREAU
PROFESSIONAL EDUCATION CENTER
ROBINSON MANEUVER TRAINING CENTER, BLDG. 2502
NORTH LITTLE ROCK, AR 72199-9600**

ARNG-PEC-CD

24 June 2026

**MEMORANDUM FOR Professional Education Center (PEC) Faculty, Staff, Students,
and Conference Attendees**

SUBJECT: Commander's Policy Letter No.9 – Inclement Weather

1. References

a. Army Regulation 600-20, Army Command Policy, 15 April 2026.

b. Arkansas National Guard NGAR Joint Supplemental 1 Regulation 600-8-10, Management of Arkansas National Guard Personnel during Inclement Weather, 3 July 2018.

2. Purpose: This memorandum establishes the Command's Inclement Weather policy.

3. Applicability. This policy applies to all PEC personnel on inclement weather days.

4. Policy. To ensure the safety of students and conferees, PEC will maintain operations during inclement weather. In alignment with the Arkansas Military Department's (AMD) plan, PEC will announce any closure notifications via radio, television, and social media.

5. Key and Essential Personnel. In preparation for each inclement weather event, all staff elements will provide S3 Operations with a list of key and essential personnel required to meet its immediate mission. Subject to availability, S3 Operations will reserve billets for the identified personnel and notify them when rooms are available.

6. Delayed Reporting. When in effect, the inclement weather policy allows personnel to report up to two hours later than their normal report time without being charged leave. This applies when weather or road conditions hinder efforts to report to work. This policy is not a blanket approval to be two hours late. Personnel who expect to be late or cannot report must contact their first-line supervisor. If PEC implements the Inclement Weather policy during a normal duty day, all personnel will be notified through their chain of command.

7. Contract Personnel. Contract personnel will follow the policies of their respective companies.

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8. State Personnel. State personnel will follow the NGAR policy for State Employees (see para 1.b. above, NGAR Joint Supplement 1 Regulation 600-8-10). Due to the enduring requirement of PEC's mission, all state personnel at PEC are considered critical/essential unless notified otherwise.

9. Leave Option. Personnel failing to report to work will be charged leave for the entire day. Personnel utilizing leave will complete leave paperwork immediately upon returning to work.

10. The point of contact for this action is the undersigned at (501) 212-5611 or edward.o.ziembinski.mil@army.mil.

A handwritten signature in black ink, appearing to read 'E. Ziembinski', with a stylized flourish at the end.

EDWARD O. ZIEMBINSKI
COL, IN
Commanding